



Teacher of Science

POSITION DESCRIPTION

POSITION	Teacher of Science
AWARD AGREEMENT	Girton Grammar School Bendigo Enterprise Agreement 2022 Educational Services (Teachers) Award 2020
REPORTS TO	Head of Science and Technology
EMPLOYMENT TYPE	Fulltime/Part-time, Ongoing
SALARY:	In line with experience

PURPOSE OF POSITION

To assist the Head of Science and Technology to construct and teach curriculum where every student is inspired and challenged to improve their skills and understanding of Science. Your role will be to create, design, develop and deliver curriculum that is

- x Participate in the preparation and maintenance of teaching resources and learning materials,
- x present a variety of relevant and appropriate assessment and evaluation techniques to regularly assess
- x Come prepared to all lessons and ensure lessons plans follow set curriculum.

Student and Staff interactions / collaboration

- x Provide regular, timely and positive feedback to each student on their progress,
- x



Discernment and critical awareness are vital in a world where information is prolific but needs to be tested. Within this context, students will acquire the habits of mind necessary to support their academic growth and success.

- x Teachers at Girton Grammar school are professional people and this is reflected in their teaching and in their relationships with students, parents and other staff members
- x Teachers are at all times responsible to the Principal for duties relating to effective teaching, student wellbeing and other duties
- x Teachers are expected to support the School's aims, policies, procedures and philosophy

TEACHING AND LEARNING

Girton Grammar School's [Statement of Effective Student Learning](#) outlines the role teachers are expected to play in the education of its students. All teachers are required to undertake an annual review process to maintain their standards at the Proficient Teacher Level as determined by VIT and are expected to employ a variety of teaching strategies to effectively implement the curriculum and actively engage students in the learning process.

STUDENT WELLBEING

Girton Grammar School's [Supporting Student Wellbeing document](#) outlines the role teachers are expected to play in the care and nurturing of each student.

DUTIES OUTSIDE SCHOOL HOURS

- x Participate in the School's Curriculum program, approximately 2 hours per week for a full-time staff member.
- x Attend School staff meetings, departmental meetings and other meetings, as scheduled
- x Be available for, and participate in, Parent/Teacher interviews
- x Participate in Speech Night, information nights, open days and other designated significant School activities
- x Attend School Outdoor Education camps or other curriculum camps, if required
- x Undertake professional development sessions

PROFESSIONAL LEARNING

Teachers are required to:

- x Participate in Professional Development so as to increase professional knowledge, strengthen teaching effectiveness and improve outcomes for students
- x Support school-wide professional learning through the sharing of professional knowledge and practices with colleagues
- x Participate in a cyclical appraisal process to improve knowledge and practice

OTHER GENERAL DUTIES

Teachers are required to:

- x Attend promptly and actively supervise students whilst on yard duty and during other activities
- x Cover classes for colleagues as is reasonably required and in accordance with the extra period roster
- x Consult with the Heads of Department and the Heads of House, when necessary
- x Punctually attend timetabled lessons, meetings, and timetabled activities
- x Carry out the administrative requirements of the school
- x Other duties, as variously required by the Principal
- x Participation in House and Sporting events



MISSION AND VALUES

All staff must have an understanding of and commitment to working within the School's stated values in striving towards achievement of our mission. Further information regarding expectations of staff can be found in the Mission and Values document on Girton Grammar School's website.

STUDENT WELLBEING

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CHILD SAFETY

Girton Grammar School is committed to promoting child safety, children's wellbeing and protecting children from abuse. Ministerial Order 1359 requires the School to implement child safety standards and to accommodate and take the needs of all children into account when creating a child safe environment. All staff must comply with the School's child safety policies and related policies and procedures, uphold the overarching principles and values set out, and take all reasonable steps to promote the safety of children. All employees at Girton Grammar School are required to:

- x Have a current Working with Children's Check or VIT registration
- x Complete all mandatory reporting training and education about Child safety
- x Adhere to the Schools Child Protection Policies and Procedures
- x Report suspected cases of child abuse in accordance with school policy

OCCUPATIONAL HEALTH AND SAFETY (OHS)

Workplace health and safety is the responsibility of all staff. All staff are responsible and accountable for:

- x Demonstrating a full awareness of work health and safety issues and School OHS instructions, policies and procedures including, but not limited to, any first aid or emergency procedures and ensuring compliance with these
- x

